

Application Form

For your application to be processed you must answer all questions (including the reverse side)



AGENT DETAILS

Shop 14, L1, 11-15 Deane St
Burwood NSW 2134
T: 02 8937 2028 Kevin: 0481 203 460
W: www.leaderproperties.com.au
EMAIL: pm@leaderproperties.com.au

A. PROPERTY DETAILS

Address of Property Property code

Postcode

Lease commencement date?
 Day Month Year

Lease term?
 Years Months

How many people will normally occupy the property?
 Adults Children

B. PERSONAL DETAILS

Please give us your details

Mr. Ms. Miss Mrs. Other

Surname Given name/s

Date of Birth

Driver's license no. Driver's license state

Passport no. Passport country

Pension no. (if applicable) Car Registration

Please provide your contact details

Home phone no. Mobile phone no.

Work phone no. Fax no.

Email address

Current address?

Postcode

C. CONTACTS/ REFERENCES

Please provide two references so we can contact in case of emergency

1. Surname Given name/s
Relationship to you Phone no.

2. Surname Given name/s
Relationship to you Phone no.

D. UTILITY CONNECTIONS



MyConnect is a FREE & EASY to use utility connection service available for tenants

Phone : 1300 854 478 enquiry@myconnect.com.au
Fax : 1300 854 479 www.myconnect.com.au

Yes, Please Contact Me Interpreter service required (tick here)

Unless I have opted out below, I consent to the disclosure of information on this form to myconnect ABN 34121 892 331 for the purpose of arranging the connection of nominated utility services; consent to myconnect disclosing personal information to utility service providers for the stated purpose and obtaining confirmation of connection; consent to myconnect disclosing confirmation details (including NMI, MIRN, utility provider) to the Real Estate Agent; acknowledge the Real Estate Agent, its employees and myconnect may receive a fee/incentive from a utility provider in relation to the connection of utility services; acknowledge that whilst myconnect is a free service, a standard connection fee and/or deposit may be required by various utility providers; acknowledge that, to the extent permitted by law, the Real Estate Agent, its employees and myconnect shall not be liable for any loss or damage (including consequential loss and loss of profits) to me/us or any other person or any property as a result of the provision of services or any act or omission by the utility provider or for any loss caused by or in connection with any delay in connection or provision of, or failure to connect or provide the nominated utilities.

Tick here to opt out



E. DECLARATION

I hereby offer to rent the property from the owner under a lease to be prepared by LEADER PROPERTIES. I acknowledge that I will be required to pay the amounts as specified in Section J.

I acknowledge that this application is subject to the approval of the owner/landlord. I declare that all information contained in this application (including the reverse side) is true and correct and given of my own free will. I declare that I have inspected the premises and am not bankrupt.

I authorize the Agent to obtain personal information from:

- (a) The owner or the Agent of my current or previous residence;
 - (b) My personal referees and employer/s;
 - (c) Any record, listing or database of defaults by tenants;
- If I default under a rental agreement, the Agent may disclose details of any such default to a tenancy default database, and to agents/landlords of properties I may apply for in the future.

I am aware that the Agent will use and disclose my personal information in order to

- (a) communicate with the owner and select a tenant
- (b) prepare lease/tenancy documents
- (c) allow organizations/tradespeople to contact me
- (d) lodge/claim/transfer to/from the Residential Tenancies Bond Authority
- (e) refer to Tribunals/Courts & Statutory Authorities (where applicable)
- (f) refer to collection agents/lawyers (where applicable)

I am aware that if information is not provided or I do not consent to the uses to which personal information is put, the Agent cannot provide me with the lease/tenancy of the premises. I am aware that I may access personal information on the contact details above.

Signature Date

Both sides of this application must be completed

F. APPLICANT HISTORY

How long have you lived at your current address?

	Years		Months
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Why are you leaving this address?

Agent/Landlord details of this property (if applicable)

Name of landlord or agent

Landlord/agent's phone no.

Weekly rent paid

\$

What was your previous residential address?

Postcode

How long did you live at this address?

	Years		Months
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Agent/Landlord details of this property (if applicable)

Name of landlord or agent

Landlord/agent's phone no.

Weekly rent paid

\$

Was bond refunded in full?

If not why not?

G. EMPLOYMENT HISTORY

Please provide your employment details

What is your occupation?

Employer's name (inc. accountant if self employed or institution if a student)

Employer's address

Postcode

Contact name

Phone no.

Length of employment

Net income?

Years

Months

\$

Please provide your previous employment details

Occupation?

Employer's name:

Length of employment

Net income?

Years

Months

\$

Please note that if you are not employed or cannot provide information regarding your net income we will require other forms of approved financial statements.

Please provide details of any pets:

Breed / type

Council registration / number

1.
2.

H. PAYMENT DETAILS

Property rental

\$

PER WEEK

\$
\$
\$
\$
\$
\$
\$

First payment of rent in advance

Rental bond (4 weeks rent for unfurnished)

Rental bond (4 weeks rent for unfurnished)

Tenant's share of cost of preparing tenancy agreement

Sub Total

Less: deduct Reservation Fee (see below)

Amount payable on signing tenancy agreement
(Cash or bank cheque only)

I. RESERVATION

Complete this section if you wish to reserve the property for a period of time:

RESERVATION FEE

RESERVATION PERIOD

\$

SEVEN (7) DAYS

The Landlord's Agent undertakes:

- the premises will not be let during the Reservation Period, pending the agreement of a residential tenancy agreement;
- the whole fee will be refunded if the landlord does not decide to enter into a residential tenancy agreement for the premises during the Reservation Period;
- the whole fee will be refunded if the landlord does not carry out (during the Reservation Period) repairs or other work upon which is a condition to entry into a residential tenancy agreement;
- if the Applicant decides not to enter into a residential tenancy agreement, and the premises are not let or otherwise occupied during the Reservation Period, the landlord may retain the portion of the fee representing the rent that would have been paid during the Reservation Period (based upon the proposed rent), but must refund the remainder; and
- if a residential tenancy agreement is entered into, the fee is to be contributed towards rent for the premises.

Signature of the Landlords agent

Date

X

Prior to any Tenancy Application being considered by LEADER PROPERTIES REAL ESTATE each applicant is required to produce sufficient identification, which totals 100 points. You must provide one item from each section. Should you have difficulties in providing this identification please advise us prior to completing this form.

- ★ Drivers License 50 points
- ★ Passport (visa if applicable)
- ★ Proof of age card

- Tenancy History Ledger 20 points
- Previous Tenancy Agreement
- Previous Four Rent Receipts
- Rental Bond Receipt
- Work Reference

- Pay Slip 15 points
- Telephone Account Or Electricity
- Bank or Credit Card Statements
- Pension Card
- Council or Water Rates

- Health Care Card or Medicare Card 15 points
- Student Card
- Birth Certificate